

Tax invoice requirements

Note: A preferred invoicing template will also be accepted if it includes the information requested in the table

Tax Invoice	
Grant Recipient registered name	Invoiced to:
	Department of Jobs, Precincts and Regions
Project name	Grant Recipient ABN
Grant recipient contact person	Grant recipient postal address
Milestone number	Grant recipient EFT details (BSB, Acct Name and Acct#)
Invoice Date	Invoice Number
Invoice amount ex GST	Invoice GST amount
Invoice amount incl GST	