

# Rapid Antigen Test Allocation Pilot – Critical Food Supply Chain Guidelines

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## Program Summary

The Department of Jobs, Precincts and Regions (DJPR) is launching a pilot program to support the purchase and distribution of Rapid Antigen (RA) test packs to employing Victorian businesses in the critical food supply chain. The program will be run with support from Bunnings to assist with the coordination of the logistical supply chain and act as the collection and purchase point for applicants who are eligible for the RA test packs.

Applicants will be required to apply for the RA test packs via a purchase request form on the Business Victoria website. As part of the pilot program two regional Bunnings stores have been selected as the purchase and collection point for applicants: Bunnings Geelong North and Bunnings Shepparton.

This program will enable eligible businesses to purchase RA test packs, ensuring their staff can monitor for symptoms of COVID-19, test, isolate and avoid contact with co-workers, limiting the spread within businesses.

### 1. Eligibility criteria

To be eligible for the pilot, the business must meet all the following criteria:

a) Be registered with WorkSafe Victoria as at and from 10 February 2022 as an employing business

*Employing businesses are defined as those businesses required to be registered for WorkCover insurance or equivalent. Sole traders, individuals in partnerships and individual trustees of trusts must employ persons other than themselves to be eligible in this category of 'employing businesses.'*

b) Operate in the critical food supply chain (a business is in the critical food supply chain if it operates under one of the **eligible Australian and New Zealand Standard Industrial Classification (ANZSIC) codes** for this pilot program)

*Your industry ABN registration includes your self-nominated ANZSIC industry classification. Applicants must have checked that these details are up to date and reflect their current business activity prior to submitting their purchase request form. Superannuation trusts are not considered to be operating in an eligible ANZSIC class. Applicants must continue to operate in an eligible industry at all times during the pilot program.*

c) Hold an active Australian Business Number (ABN) as at and from 11 February 2022

*Backdated ABNs will not be accepted.*

### 2. Demonstration of eligibility

2.1 Applicants must attest that they meet the eligibility criteria at the time of submitting their purchase request form and must meet the eligibility criteria at the time the application is assessed by DJPR.

2.2 Applicants will be required to provide the following details:

- Contact information of the person who will be collecting the RA test packs from the nominated Bunnings store
- ABN and Business Name
- WorkSafe number (WEN or WRN)
- Number of employees employed by the business
- Number of RA test packs the Applicant wishes to purchase (either 10, 50 or 100 packs, with each pack containing 5 individual RA tests)

- Preferred collection location: Bunnings Geelong North or Bunnings Shepparton

2.3 Industry sector: To be eligible, businesses must operate in the critical food supply chain. Businesses are in the critical food supply chain if they operate under one of the eligible **Australian and New Zealand Standard Industrial Classification (ANZSIC) codes** for this pilot program. Applicants should check that their details on the Australian Business Register website are correct prior to applying.

2.4 Your application will be ineligible if it has incorrect information, such as the ABN or WorkSafe number (WEN or WRN).

2.5 Applicants may be subject to audit at the discretion of the Department.

### 3. Allocation of RA test packs

3.1 Applications will be open for a 7 day period or until all the RA test packs have been allocated, whichever occurs first.

3.2 Only one application can be made per ABN under the pilot.

3.3 Applicants will select the number of RA test packs they wish to purchase (either 10, 50 or 100 packs, each containing 5 individual RA tests).

3.4 RA tests will be allocated against purchase requests on a first-come first-served basis, until the 7 day period closes or the allocation is exhausted. In the purchase request form, applicants are required to select one of the two Bunnings stores for collection and purchase of their RA test packs. Options requested in the purchase request form cannot be changed after submission.

3.5 Applicants will receive confirmation from DJPR that their purchase request form has been received. After an assessment of eligibility is conducted, applicants will receive further communication from Bunnings to confirm the RA test packs are ready to be collected and the total cost to be paid on collection.

3.6 Applicants with multiple businesses with different ABNs are eligible to apply. Each business and ABN must be an employing business in the critical food supply chain and satisfy all the eligibility criteria. Applicants must submit a separate application for each ABN.

### 4. RA test pack purchase and collection process

4.1 Applicants will receive a confirmation communication from Bunnings that their RA test packs are ready for collection.

4.2 The cost for each RA test pack of 5 individual RA tests is \$41.25 (inclusive of GST). The cost for:

- 10 RA test packs is \$412.50 (inclusive of GST)
- 50 RA test packs is \$2,062.50 (inclusive of GST)
- 100 RA test packs is \$4,125 (inclusive of GST)

4.3 Applicants are obliged to purchase the number of RA test packs they have requested in the purchase request form from their nominated store, as confirmed by Bunnings.

4.4 Applicants are not permitted to on-sell RA test packs.

4.4 RA test packs purchased through the pilot are not for personal use. They must be used by the business that has applied.

### 5. Compliance and audit

5.1 Attestations found to be false may result in audit and further action.

5.2 Applications may be subject to audit by the Victorian Government, its representatives or the relevant Auditor-General and will be required to produce evidence of eligibility at the request of the Victorian Government.

5.3 Applicants consent to being audited by the Department for the purposes of establishing their compliance with the eligibility criteria.

## **6. Other information about this program**

6.1 DJPR reserves the right to amend these guidelines and application terms at any time as it deems appropriate.

## **7. Contact point**

7.1 Applicants are required to request RA test packs online via the Business Victoria website ([business.vic.gov.au](http://business.vic.gov.au)). All questions in the purchase request form must be completed and requested information is to be provided to ensure timely assessment and RA test pack allocation.

7.2 If you have any queries about your application or require further information on the program, visit [business.vic.gov.au](http://business.vic.gov.au) or contact the Business Victoria Hotline on 1300 502 647. If you require a translator, please call the Translating and Interpreting Service on 131 450 and ask for the Business Victoria hotline.