**Yes to International Students Fund (YISF)**

**Lead Applicant Name:**

Activity Plan

#

# **Activity Scope**

## Activity Title

## Activity Components

*Provide details in the following table (add more rows as required):*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What will be delivered?** *(Complete one line for each component to be delivered in the order to be undertaken)* | **Objectives** *(Which of the YISF program objectives do you aim to achieve with each component).*  | **Description***(Including number of events, products, services to be delivered and sub activities)* | **Measure** *(how will you measure the success of each component?)* | **Completion** *(Date component will be delivered)* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Expected Outcomes – Complete the following table (by marking “x”) to indicate the extent to which your Activity will meet each stated Outcome.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Outcome** | **Will not be met** | **Will be partially met** | **Will be fully met** | **N/A** |
| Victorian education providers have increased delivery of new, innovative and high quality TNE/offshore international education products  |  |  |  |  |
| Victorian education providers are strategically engaging with priority international education markets |  |  |  |  |
| Victorian education providers have increased their TNE presence through the negotiation and formalisation of offshore partnerships |  |  |  |  |
| Victorian education providers have converted increased awareness of Victorian TNE offerings into higher enrolments |  |  |  |  |
| Victorian education providers are investing in developing staff to innovate and develop TNE and broader international education opportunities; and  |  |  |  |  |
| Value is created for Victoria through export facilitation, enhanced global reputation and education provider resilience |  |  |  |  |

## Key Event Dates - (add more rows as required)

*Indicate key project dates to assist the Global Education Network relevant to you support delivery of your Activity.* ***Note****: Completion of this table will also be used to assist with drafting grant agreement milestones*

|  |  |  |
| --- | --- | --- |
| **Activity type (e.g. project launch/online campaign/survey/gala event)** | **Estimated activity date** | **Opportunity for GEN to support/participate (Yes/No)?** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# **Activity Management Plan**

## Governance

*Describe how your partnership intends to manage the delivery of this Activity and identify the governance arrangements you will use to support the delivery of this Activity.*

## Evaluation and reporting strategy

*Describe how your partnership intends to evaluate and report any Outcomes achieved as a result of funding through the program.*

## Risk Management Plan

*Include information about potential risks involved with the activity and how these may be mitigated (add more rows as required).*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Risk ID Number** Insert risk number (e.g. 1, 2, 3 etc.) | **Risk Category**Category of the risk to the activity (see note below) | **Risk Description**Brief description of the risk to the activity | **Impact**How much of an effect will it have to activity delivery (e.g. high, medium low) | **Likelihood**How likely is it to occur (e.g. high, medium, low) | **Mitigation Strategy**What actions has the company undertaken to limit this risk? |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*Note: Common risk categories are: activity requirements; schedule; budget; deliverables; scope issues; suppliers; communication; and resourcing. You may wish to include some or all of these, dependent on your activity*