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| CRITICAL BUSINESS ACTIVITY | RECOVERY ACTION | RESOURCE REQUIREMENTS/OUTCOMES | RECOVERY TIME OBJECTIVE | WHO? |
| Key access road closed – booking cancellations | * Reassess financial position of business, including cash flows due to loss of revenue.
* Review expenses of action to reduce fixed variable overheads
 | * Put aside cash reserves to cover costs.
* Reduce costs where possible.
 | Two weeks | Owner |
| Production services halted | * Reassess financial position of business, including cash flows due to loss of revenue.
* Review expenses and develop a plan of action to reduce fixed and variable overheads.
* Negotiate with suppliers to prevent build-p of materials and reduce costs.
* Diversify product range and services offered.
 | * Put aside cash reserves to cover costs.
* Reduce costs where possible.
* Research new products and services.
* Identify alternate production site.
 | Two weeks | Owner |